

[SUBJECT: February 10, 2020, Upcoming STAAR Alternate 2 and TELPAS Activities]

To the District and ESC Testing Coordinator Addressed:

This communication is to inform you of the following upcoming activities for the 2020 State of Texas Assessments of Academic Readiness (STAAR®) Alternate 2 and Texas English Language Proficiency Assessment System (TELPAS) administrations.

2020 STAAR ALTERNATE 2 MATERIALS LIST AVAILABLE

The 2020 STAAR Alternate 2 materials lists are available in the STAAR Alternate 2, TELPAS, and TELPAS Alternate Assessment Management System at <https://tx.pearsonaccessnext.com>. The lists indicate the quantities of materials your district is scheduled to receive for the 2020 STAAR Alternate 2 administration. Additionally, materials lists are provided for each campus in your district, indicating the materials that will be shipped for that campus. Separate materials lists indicate district overage. Verify with campus coordinators the quantities of materials needed for each campus in your district.

No materials list will be available if your district did not register students for this administration during the registration window. If you did not register students but have students who will participate in this administration, you must submit an order for additional materials, along with a student registration file containing the new students, via the Assessment Management System. Additional orders without a student registration file will not be approved. The window to order additional materials is **March 9–April 10, 2020**.

PROCTOR CACHING FOR 2020 TELPAS ONLINE ADMINISTRATION

The 2020 TELPAS online test forms will be available for caching (downloading) beginning **February 17, 2020**. Cached test content is locally available on the proctor caching computer prior to the administration of the assessment. Caching of test content can be completed after test sessions are created in the Assessment Management System. Districts can cache test content five days before testing. The assessments are scheduled to be administered February 24–April 3, 2020.

Refer to the following documents to assist setting up online testing for the 2020 TELPAS administration. These documents can be accessed at <https://tx.pearsonaccessnext.com> under Support > Documentation.

- The “Configure TestNav” and “ProctorCache” sections of the *STAAR Alternate 2, TELPAS, and TELPAS Alternate Assessment Management System User’s Guide* include information that can be used to ensure your test sessions are configured correctly.
- The “TestNav System Requirements” and “ProctorCache System Requirements” on the TestNav 8 Online Support site include the minimum requirements for proctor caching installations and TestNav 8.

For questions and assistance regarding the information in this communication, contact the Customer Service Center using the [live chat feature](#), the [Pearson Customer Support Form](#), or by calling 800-627-0225.